

Tuesday, August 13, 2024 Regular Board Meeting

Tuesday, August 13, 2024 6:00 PM

HILLDALE ADMINISTRATION OFFICE  
313 E PEAK BLVD  
MUSKOGEE, OK 74403

## AGENDA

1. Call to order/Roll call. Statement of Compliance with the Open Meeting Law. (With the exception of Item 1, the Board of Education reserves the right to take up any agenda item in any order, regardless of how items are listed.)
2. Moment of Silence/Flag Salute/Invocation
3. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).
4. Consent Agenda: The Board will vote to accept, reject, or modify these items in one motion, if a member wishes, the item may be considered on an individual basis:
  - A. Minutes of the regular board meeting of July 16, 2024.
  - B. Approval of Encumbrances for 2024-2025: General Fund 11 Encumbrances: #210; #226; #229 and #s 233-258; and Fund 11 Change Orders. Approval of Activity Fund #60 Reports and Transactions for July 2024.
  - C. Treasurer's report for July 2024.
  - D. Discussion, consideration and possible vote to approve or not approve the Certificate of Authority for the Child Nutrition Program for 2024-2025.
  - E. Discussion, consideration and possible vote to approve or not approve the Loan Agreement for Food Service Deficits for the 2024-2025 school year.
  - F. Discussion, consideration and possible vote to approve or not approve the Application and Agreement for US Dept. of Agriculture Donated Food Program for National School Lunch Program for 2024-2025.
  - G. Discussion, consideration and possible vote to approve or not approve the Renewal Application Agreement & Policy Statement for the National School Lunch Program for 2024-2025.
  - H. Discussion, consideration and possible vote to approve or not approve Dr. Deborah Tennison as Federal Program Coordinator for 2024-2025.
  - I. Discussion, consideration and possible vote to approve or not approve Dr. Deborah Tennison as the District Assessment Coordinator for 2024-2025.

J. Discussion, consideration, and possible vote to approve or not approve Chandra Battles as Special Education Director for the 2024-2025 school year.

K. Discussion, consideration and possible vote to approve or not approve Erik Puckett as the authorized representative of the Hilldale School District and as such empowered to execute agreements on behalf of the district, including with the State Department of Education, the US Department of Education, and other agencies which may be a prerequisite to operation of the district for the 2024-2025 school year.

L. Discussion, consideration and possible vote to approve or not approve Jay Jenkins, Treasurer of Hilldale Public Schools, as an authorized person for all the current fiscal year reports, disbursements, and cash receipts filed with the Oklahoma State Department of Education for the purpose and objectives set forth in the terms and conditions of the federal awards 2024-2025.

M. Discussion, consideration and possible vote to approve or not approve the Hilldale Learning Academy Handbook for the 2024-2025 school year.

N. Discussion, consideration and possible vote to approve or not approve a contract with Green Country Behavioral Health Services, Inc. for Muskogee County Head Start Program for the 2024-2025 school year.

O. Discussion, consideration and possible vote to approve or not approve HACT Tentative Negotiated Agreement for the 2024-2025 school year.

P. Discussion, consideration and possible vote to approve or not approve new and revised school board policies listed below.

1. Acceptable Use of Internet and Electronic and Digital Communications Devices
2. Administration of Medicine to Students
3. Alcohol and Drug Testing for Bus Drivers
4. Attendance/Activities
5. Child Nutrition Information for Employees
6. Child Nutrition Information for Families
7. School Personnel Digital and Electronic Communications With Students
8. Lactation Policy
9. Media Center - Selection of Library Books
10. Observation of Minute of Silence
11. Open Records
12. District-Wide Parental Involvement (Parents' Bill of Rights)
13. Procurement
14. Strong Readers Act
15. Released Time Course
16. Social Media and Social Networking
17. Student Attendance
18. Student Diabetes Care and Management

19. Student Promotion and Retention and Student Pass/Fail of a Course
20. Student Records
21. Student Residency
22. Student Transfers
23. Suicide Awareness, Training, and Prevention
24. Voluntary Prayer

Q. Discussion, consideration and possible vote to approve or not approve the following Mentor Teachers for school year 2024-2025.

**ELEMENTARY:**

**NEW TEACHER - MENTOR TEACHER**

- |                 |   |                 |
|-----------------|---|-----------------|
| Tara Kaiser     | - | Megan Salcido   |
| Ashleen Towe    | - | Megan Salcido   |
| Sarah Lewis     | - | Tristan Watkins |
| Brittney Payne  | - | Tristan Watkins |
| Caylee Gilreath | - | Pam Alexander   |
| Stephen Ridgway | - | Lori Breshears  |
| Keyaira Jones   | - | Lisa Tuck       |
| Diana Mueller   | - | Lori Boatright  |

**MIDDLE SCHOOL:**

**NEW TEACHER - MENTOR TEACHER**

- |                    |   |                 |
|--------------------|---|-----------------|
| Gabrielle Garbow   | - | Jennifer Dover  |
| Rachel Throgmorton | - | Heather Salcido |
| Katy Miller        | - | Rebecca Hagan   |

**HIGH SCHOOL:**

**NEW TEACHER - MENTOR TEACHER**

- |                  |   |                   |
|------------------|---|-------------------|
| Kender Carroll   | - | Juanita Beebe     |
| Connor Cyrus     | - | Tad Clark         |
| Hailey Ostrander | - | Brittany Willbern |

R. Discussion, consideration and possible vote to approve or not approve Hailey Ostrander as adjunct teacher for High School Biological Science and Chemistry for the 2024-2025 school year.

5. Superintendent's Report and Services

- A. Administrators' reports. Discussion only. No action required by the Board of Education.
- B. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.
- C. Discussion, consideration, and possible vote to approve or not approve the days to hours calendar for the 2024-2025 school year for students.
- D. Discussion, consideration and possible vote to approve or not approve a board member to serve as the OSSBA Delegate for Hilldale Schools for 2024-2025.

E. Discussion only. Reading Sufficiency Act promotions, retentions and good cause exemptions for the Hilldale Reading Plans by site.

6. Executive Session

A. The Board will discuss and vote to convene or not to convene in Executive Session to discuss the following (The Board can discuss all of these items in one executive session or separate executive sessions): employment of staff (25 O.S. Sec 307 (B)(1)(7).

B. Acknowledgement of return to open session.

C. Board statement of minutes from the Executive Session

7. Superintendent's Services (Part Two)

A. Certified Personnel

Resignation

1. Danielle Easley - Eff. 07-31-24; Elem. SLP

B. Support Personnel

New Hires

1. Taylor Munsell - Elem. Para
2. Melissa Ward - Elem. Para
3. Deborah East - Elem. Custodian
4. Carolyn Carmichael - Elem. Para
5. Addyson Bean - Elem. Para

Resignations

1. Jonna Golding - Eff. 07-16-24; Food Service
2. Bobbie Tidmore - Eff. 08-09-24; Elem. Para
3. Sara Brown-Smith - Eff. 07-31-24; Elem. Para
4. Ambur Baker - Eff. 08-05-24; Elem. Para

8. New Business

A. Discussion, consideration and possible vote to approve or not approve any matter that could not have been reasonably foreseen at the time the agenda was posted.

9. The Board will vote to adjourn.

Posted this 9<sup>th</sup> day of August, 2024, at 10:00 o'clock AM, at the entrance to the Administration Office, 313 E Peak Blvd, Muskogee, OK.



Signature